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**Rental Property Worksheet**

|  |  |
| --- | --- |
| **Client Name:** | **Tax Year:** |
| **Address of the Property:** | |

**List of all Owners on Title:**

|  |  |  |
| --- | --- | --- |
| Owners of the Property | Shares ( % ) | Social Insurance Number ( SIN #) |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Percentage (%) of Personal Use: |  | | |
| Period received rental Income for (DD/MM/YYYY) | | From : | To: |

**Rental Income:**

|  |  |  |
| --- | --- | --- |
| Rental income | No. of Months | Total Income ( $ ) |
|  |  |  |
|  |  |  |
|  |  |  |

**Expenses:**

|  |  |
| --- | --- |
| **Expenses in Detail** | **Amount ($)** |
| Advertising |  |
| Insurance |  |
| Interest and bank charges |  |
| Professional fees |  |
| Management fees |  |
| Administration fees |  |
| Repairs and maintenance |  |
| Salaries, wages and benefits |  |
| Property taxes |  |
| Utilities |  |
| Interest on Mortgage |  |
| Office Expense |  |
| Motor Vehicle Expense |  |
| Other Expense (Specify) |  |